

MINUTES OF THE MONTHLY MEETING OF THE BOARD OF TRUSTEES, PETERSBURG PUBLIC LIBRARY
MONDAY, January 11, 2021

The January 2021 meeting of the Petersburg Public Library's Board of Trustees was held on Monday, January 11th, in the children's library to allow for social distancing. The meeting was called to order at 5:30 p.m. by President Chris Ford. Those in attendance were Elliot, Forbes, Ford, Masten, Reiser, West, Whitehurst, Wilkin and Winkelmann. Councilman Andrew Gain attending as city rep.

The minutes of the December 14, 2020, Board meeting had been reviewed by the Board and Reiser moved to accept the minutes as presented, Wilkin seconded the motion and it was passed. The treasurer's report for December 2020 was reviewed. Reiser moved to approve the report as presented, Wilkin seconded the motion and it was passed.

Librarians Report:

- Circulation report was reviewed. The total number of checkouts/renewals for November was 1,635 with 259 people served with either in-house appointments or curbside service.
- Lift is still broken – repair person set to come January 14.
- Katelyn Hodgson accepted a part-time position at the library. We are currently staffing the library with three employees. Director and two part-time people (Jan Koch and Katelyn Hodgson). Carla Knox is retiring on 1-14-21 and Katelyn will be absorbing her hours.
- Basement remodel status
 - Basement painted and window sill air leak repaired by Kyes Resorations.
 - Ceiling wiring cleaning up and pipes removed by Winkelmann Family volunteering time.
 - Ceiling tiles installed by Carrie Winkelmann & David Reiser.
 - Carpeting installed by Arizona Tile.
 - All books moved by staff.
 - Request for new shelving.

Old Business:

None

New Business:

1. Discussion was held on the request for new shelving. Motion was made by David Reiser and seconded by Susan Masten to give the library director a \$3500 budget to use on new shelving for the basement children's area. Motion Passed.
2. Discussion was held on the minimum wage increase and part time salary increases. Board advised Winkelmann that was her decision to make and report back to the board.
3. Discussion was held on the varied bank accounts in the library's holdings. Discussion was held on the ability to consolidate these into one account. Winkelmann is to do research on the subject and report back.
4. Discussion was also help on long term planning goals. Winkelmann is to work on a long term building care plan and report back to the board.

With no further business, there was a motion to adjourn by Wilkin, seconded by Reiser and the meeting was adjourned.