

MINUTES OF THE MONTHLY MEETING OF THE BOARD OF TRUSTEES, PETERSBURG PUBLIC LIBRARY
MONDAY October 18, 2021

The October 18, 2021 meeting of the Petersburg Public Library's Board of Trustees was held in the children's area of the library. President Ford called the meeting to order at 5:32 p.m. Those in attendance were Elliot, Forbes, Ford, Masten, Reiser, Standish, West, Williamson, and Winkelmann.

The minutes of the October 11th, 2021, Board meeting had been reviewed by the Board. Elliot moved to approve the minutes, seconded by Standish. Passed.

The treasurer's report for September 2021 was reviewed. Elliot moved to approve the report, Reiser seconded. Passed.

Librarians Report:

- Circulation report was reviewed. The total number of checkouts/renewals for September was 2,080 with 734 people served with either in-house appointments or curbside service.
- Winkelmann shared Facebook metrics with the board. The library Facebook page/posts has been seeing thousands of Facebook views.
- Winkelmann reported the start of Fall & Winter Programming at the library. The library offerings of several Book of the Month Clubs, Busy People Book Bags, a Medicare Seminar, Story Hour, a presentation for the 3rd grade Community Helpers lessons, and participation in the IHLS Library Crawl have all been well attended and well received.
- The library received a \$5,000.00 grant from Illinois Humanities.
- Winkelmann reported that the Illinois State Library granted PPL \$3,333.50 in Per Capita Grant Funds.
- Winkelmann reported that the Illinois State Library granted PPL \$46,033.00 in a Bouncing Back into the Workforce Grant.

Old Business:

1. Discussion was held on the revision of the Holiday Schedule in the Policy Manual. Standish moved that the board accept the list proposed by the director for 11 Holidays (Jan 1, Feb 12, June 19, July 4, Harvest Fest Sat TBD, Nov 11th, Thanksgiving Day, Thanksgiving Friday, Christmas Eve, Christmas Day, & New Year's Eve). Seconded by Masten. Motion Passed.
2. Discussion was held on the Building Plan. Reiser moved that the board establish a Building Committee of 3, David Reiser, Ellen Standish, and Susan Masten. Seconded by Standish. Motion Passed.
3. Discussion was held on the garden club bench. Sue Elliott was appointed by President Ford to report on the progress to the Garden Club at their next meeting and report back.

New Business:

1. Discussion was held on the Policy Manual revision process.

With no further business, there was a motion to adjourn by Williamson, seconded by West and the meeting was adjourned.