Minutes of the Board of Trustees of the Petersburg Public Library

Monday, 07.13.2026

I. Attendees

Carrie Winkelmann, Director	David Reiser	Ann Gorman
Chelsea Duis	Susan Masten (remote)	Megan Loberg-Simmering
Pam Warren	Tiffany West	Tina Williamson

II. Approval of Previous Minutes

The board reviewed the minutes of the June 6, 2026 meeting. A motion to approve these minutes was made by Tina Williamson and seconded by Pam Warren. The motion passed unanimously.

III. Financial Report

Financial reports were presented by Carrie Winkelmann and reviewed by the board. Winkelmann said there was "nothing out of the ordinary," as far as recent expenses. She noted that bequests had been made to the library in memory of Clara Taylor and Debbie Feldtmose, and attorneys had advised another patron had included the library in her will.

Chelsea Duis moved to accept the Financial Report as provided; Tina Williamson seconded, and the motion passed unanimously.

IV. Library Director's Report for July 2026

A. Circulation and Attendance

1. Winkelmann provided monthly and year-to-date circulation, attendance and Hoopla statistics for June. She said "it's been a good summer," as far as attendance.

B. Grant Updates

1. Winkelmann reported the library was awarded the Literacy Bridges, Empowering 21st Century Communities Grant, which will enable Assistant Librarian Katelyn Hodgson to attend the Association of Rural and Small Libraries 2026 Conference in Alabama in September, take part in Zoom conferences and integrate what she learns from these training opportunities at the Petersburg library.

2. Winkelmann said she's waiting for Illinois State Library Construction Grant funds to pay the remaining costs of the lift.

C. Programming Updates

1. Winkelmann reflected that June programming had been busy, while July had been a bit more "low-key," due to the July 4th holiday, Menard County Fair, vacations, etc.
2. The Illinois Secretary of State's Department of Motor Vehicle mobile unit was on site one day in July. It was a success and may return in about six months.
3. The library had a presence at Circus Days on the Square and the downtown Farmer's Market.
4. Winkelmann turned into the Secretary of State's Office the required statistics and metrics.

D. Building Updates

1. Winkelmann is waiting on funds before discussing a new furnace and other projects. She reported that the air conditioning has been working since the electric motor was replaced.

V. Old Business

A. Policy Review

1. Chelsea Duis explained why the Trustees might want to consider a broader harassment policy (as the State has) vs. enacting only a sexual harassment policy. There also was discussion regarding employees and patrons being harassed by non-employees. Trustees agreed there should be a process for filing complaints and contacting authorities, if needed. President David Reiser talked about the cameras within the building, which could be used to identify a person or document an incident, but no audio would be available.

B. Library Director Evaluations

1. Reiser reviewed the overwhelmingly positive remarks regarding Winkelmann's job performance and dedication to the library, and expressed - on behalf of the board - its appreciation for all her hard work on day-to-day operations, programming, the extensive building renovations, grant writing/awards and dealing with some challenges during the year. He encouraged her to continue to advocate for herself and the staff.

VI. New Business

No new business was submitted.

VII. Adjournment

With no further business to discuss, a motion to adjourn was made by Pam Warren and seconded by Chelsea Duis The meeting was adjourned.