Minutes of the Board of Trustees of the Petersburg Public Library

Monday, 08.10.2026

I. Attendees

Carrie Winkelmann, Director	David Reiser	Ann Gorman
Chelsea Duis	Marilyn Montgomery	Tiffany West

II. Approval of Previous Minutes

The board reviewed the minutes of the July 13,, 2026 meeting. A motion to approve these minutes was made by Chelsea Duis and seconded by Tiffany West. The motion passed unanimously.

III. Financial Report

Financial reports were presented by Carrie Winkelmann and reviewed by the board. Winkelmann noted she had paid the appropriation for SHARE/OCLC/Cloud Library, per the contract. She likewise paid the copier bill, according to the contract.

Chelsea Duis moved to accept the Financial Report as provided; Marilyn Montgomery seconded, and the motion passed unanimously.

IV. Library Director's Report for August 2026

A. Circulation and Attendance

1. Winkelmann submitted monthly and year-to-date circulation, attendance and Hoopla statistics for July. There were 27 program activities in July, she said.

B. Grant Updates

1. Winkelmann provided board members with a detailed update on the many grants she's applied for or received to date this year. She pointed out that libraries are getting "hit hard" on funding for digital and audio resources. She added that there is no talk from the State about large sums being designated for technology grants.

C. Programming Updates

1. Winkelmann advised that the Summer Reading Program was over for the season and pizza coupons had been distributed. She has compiled an evaluation of the popular program.

2. Illinois Libraries Present offers Zoom programs on a variety of topics, similar to TED talks, Winkelmann said.
3. The library will be a battery collection site. Training has taken place and the library has the boxes needed for shipping them to be recycled.
4. The library is working with the Community Collaborative regarding the delivery of books and other reading materials to those who are homebound due to limited mobility, illness or injuries.
5. Winkelmann said a marketing campaign is underway via Facebook, fliers, newspaper articles and newsletters, promoting the library and all it has to offer.

D. Building Updates

1. Winkelmann is waiting on funds before discussing a new furnace and other projects.

V. Old Business

A. Policy Review

1. The board reviewed and discussed the Discrimination and Harassment Policy. Marilyn Montgomery moved to adopt the policy; Chelsea Duis seconded the motion. The board approved it unanimously.
2. David Reiser recommended maintaining a binder with the policies and revisions to refer to and track/record any incidents that may occur. Supporting documents, such as police reports, etc., also should be kept on file for repeat offenders or escalating situations, Reiser said.

VI. New Business

No new business was submitted.

VII. Adjournment

With no further business to discuss, a motion to adjourn was made by Chelsea Duis and seconded by Marilyn Montgomery. The meeting was adjourned.